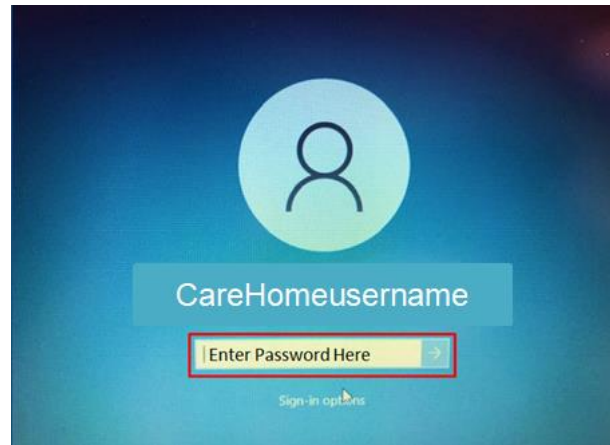


## NHS Laptop Windows Logon Username and Password

1. You will see NHS Laptop username in a white sticker on the Laptop just below the screen. If this is not available or if you are unsure, speak to your Care Home manager.
2. Enter Laptop password in the box as shown below:



3. After **3 unsuccessful login** attempts, your account will be locked out and you will get the following message.



4. If you or Care Home manager is unsure of Laptop username and Password or if your account is locked out as above, you will need to contact our Service Desk for your password to be reset.

Contact our **Service Desk** team on **0116 295 3500** (select **option for general assistance**). A member of our team will be able to assist you.

End of Guide